Please review the Personal Information.

- Select **Edit** to make changes.
- Click on **Save** to commit your changes.
- You must check the box next to "I Verify that the address below is my current address" before you can move to the next page by clicking on **Course Selection**.

“This online registration system is a pilot program for use by a subset of iSchool students.”
Course list

- By Default you are viewing the courses for your program. This is the same as clicking on the My Program Courses Only button.
- The icon and the row highlighted in gold indicate that you are already enrolled in the course.
- The icon indicates a course that can be added to your cart.
- The icon indicates class is full or no wait list or standby.
- The calendar icon with the green plus sign indicates that there is more information available.
- Clicking on the calendar icon with the red circle hides the additional information.
### Status:
- A row highlighted in gold with a status of "Enrolled" means that you have already been enrolled in this course.
- "Waitlist Only" means that the course is full and you can only be added to the waitlist.
- "Class Full No Waitlist or Standby" means that there is no space for the course, nor is there a waitlist available.

### Capacity:
Indicates the number of students enrolled and the maximum capacity.
Example: 20/35 is 20 students registered and the maximum capacity is 35 students.

### Indicates number of pages: 1 of 2
Click on the number 2 to view more courses.
Registering for a course outside of your program

1. Remove the checkmark from:
   - Program Courses Only

2. Select a program from the Abbreviation drop down box.

3. Select a course number from the Number drop down list.

4. Click on the Search button and the courses will appear in the results list.
Lookup by Reg # or SLN:

- If you know the Registration number or SLN, select the Lookup by Reg # or SLN tab.
- Select the radio button for either Registration Number or Schedule Line Number.
- Enter the information into the Course Lookup field and click on the Lookup button.
- The search results will appear in the results list.
Click on the calendar icon to display meeting time and location information.

Click on the location link to view the map. For example: MGH 287
Review your academic options below. Changes to grade system or variable credits may affect your fee balance.

<table>
<thead>
<tr>
<th>Action</th>
<th>Reg #</th>
<th>Course</th>
<th>Grading</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EN</td>
<td>106775</td>
<td>INF 542 C - Information Structure Using XML (Elec MSIM)</td>
<td>Numeric</td>
<td>4.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>INF 542 C - Information Structure Using XML (Elec MSIM)</td>
<td>Numeric</td>
<td>4.00</td>
</tr>
</tbody>
</table>

Click on the `-` icon to delete an item from your cart.
Review the fees below. Empty checkboxes ☐ are optional fees and will only be included if you check them.

<table>
<thead>
<tr>
<th>Fee</th>
<th>Status</th>
<th>Fee</th>
<th>Paid</th>
<th>New Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus Change Registration</td>
<td></td>
<td>$20.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Tech Fee Additional</td>
<td>NEW</td>
<td>$19.00</td>
<td>$0.00</td>
<td>$19.00</td>
</tr>
<tr>
<td>INT 530 B (#106879): Tuition</td>
<td>NEW</td>
<td>$3,140.00</td>
<td>$0.00</td>
<td>$3,140.00</td>
</tr>
<tr>
<td>Tech Fee Grad 4</td>
<td>PAID</td>
<td>$23.00</td>
<td>$23.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Campus Late Registration</td>
<td>PAID</td>
<td>$25.00</td>
<td>$25.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Registration Fee</td>
<td>PAID</td>
<td>$35.00</td>
<td>$35.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Campus Very Late Registration</td>
<td>PAID</td>
<td>$75.00</td>
<td>$75.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>INFX 542 C (#106778): Tuition</td>
<td>PAID</td>
<td>$3,140.00</td>
<td>$3,140.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

$3,158.00
You may divide your payments between credit or debit card payment(s) and/or Financial Aid. If paying by Financial Aid, please read and agree to the terms.

Note: If your financial aid award does not cover the full tuition amount charged, you are responsible for paying the remaining balance with a credit card at the time of online registration.
How do I pay via the new online registration process?

Select the **Add Credit Card** Button to enter your credit or debit card information.

**NOTE:** Your credit or debit card information will not be saved until you click the "Apply Payment" button, and your card will not be charged until you click the "Confirmation >>" button at the bottom of the page to complete your transaction.

If you do not have enough financial, divide your payment between multiple credit or debit card payment(s) and /or Financial Aid. Some credit and debit cards have a limit that will prevent you from charging the total amount. Check with your banking institution about your credit card limit.

**Note:** If your financial aid award does not cover the full tuition amount charged, you are responsible for paying the remaining balance with a credit card at the time of online registration.
If I have financial aid, how do I submit the UWEO Payment Agreement Form?

- Please read and agree to the terms of the Financial Aid agreement.
- Enter the amount you want to apply to financial aid.
- Click on the I Agree checkbox.
- Click on Apply Payment button.
Select the Add Financial Aid button to pay with financial aid. If paying by Financial Aid, please read and agree to the terms. Select the I agree check box and click on Apply Payment to process the Financial Aid agreement.

Confirmation Page

Withdrawals and Course Changes:

For information on dates and policies regarding withdrawals and course changes, please see the Academic Calendar on the UW Web site.

Requests to drop courses must be submitted in writing to UWEO Registration.

Balance Owing: $2,298.00